**INVOICE INFORMATION TO BE ADDRESSED TO UCL**

Document to send:

* BY E-MAIL to : commission.ethique-saintluc@uclouvain.be and copy to the investigator
* At time of initial submission or amendment

*For your information, this invoice concerns only the Ethics Committee (CEHF). This invoice is required for each submission of a new study or amendment by a commercial sponsor.*

***This procedure is different from the “Clinical Statement of Agreement” established by the Cliniques universitaires Saint Luc.***

***You will thus receive an invoice from the Cliniques universitaires Saint-Luc but also another invoice from the Ethics Committee for each new commercial study submission or amendment.***

*The mentioned amounts are determined and reviewed each year by the FAMHP*.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *To be completed by the sponsor***1/ Invoice address (with name of reference person + e-mail):****2/ VAT number:*****To complete even if invoice address is out of Belgium*****3/ Sponsor reference:****4/ Project title:****5/ N° EudraCT:****6/ Name of principal investigator:****7/ Opinion of CEHF on****a) - above-mentioned protocol** 🞏\***b) - amendment n° ............. of the above-mentioned protocol** **🞏\*****c) - as leading EC 🞏\*****d) - as non leading EC 🞏\*****8/ Amount to invoice**

|  |  |  |
| --- | --- | --- |
| ***Amount to invoice:*** 🞏\* | ***2024 indexed amount*** ***(Excl. VAT)*** | **Request** |
| **🞏\*** | **159, 35€** | Submission of a non-interventional protocol to NLEC or non interventional amendment to LEC |
| **🞏\*** | **398,30 €** | Substantial amendment for an interventional protocol to LEC |
| **🞏\*** | **477,98€** | Submission of an interventional protocol to NLEC |
| **🞏\*** | **637,28€** | Submission of an non-interventional protocol to LEC |
| **🞏\*** | **1593,21€** | Protocol submission to LEC |

**\*: 🞏 ou 🗹**: *please tick the appropriate box***Date:** **9/ CEHF reference :****10/ CEHF account number : MD2865** |